

Module 6

Administering Pay, Benefits, and Entitlements Using the Modern DCPDS

Module Overview

Purpose

This module explains how to enter, maintain and retrieve information on employee pay, benefits, and entitlements.

- Pay includes basic salary rate, locality rate, adjusted basic pay, and total pay. It does not include payroll management, which is included in **Module 8, Payroll Management Using the Modern DCPDS**.
- Benefits and entitlements include Thrift Savings Plan (TSP), Federal Employees Government Life Insurance (FEGLI), Health Benefits, and Awards.

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See Also



Module 1, Fundamentals of the Modern DCPDS

Chapter 3, Navigating the Modern DCPDS

Chapter 5, Updating and Viewing Employee Records

Chapter 6, Retrieving Records

Chapter 7, Folders

Chapter 8, Reports

Module 3, Processing Requests for Personnel Actions Using the Modern DCPDS

Module 8, Payroll Management Using the Modern DCPDS

Term

Element – Categories of pay, benefits, and entitlements data are called “elements”; e.g., basic pay, locality pay, FEGLI, retirement plan.